

**Merrill Area Public Schools
Finance/Human Resources Committee Meeting Minutes
Wednesday - January 11, 2023, 5:00 p.m. Central Office Board Room**

- I. The meeting is called to Order by Brett Woller at 5:00pm in the Central Office Board Room.

Committee/Board Members present: Kevin Blake, Kendra Osness, Shannon Murray, Dr. Kelley Strike, Maria Volpe and Brett Woller - All present

Also in Attendance: Trisha Detert, Ron Liberty, Megan Kautzer, Ryan Martinovici, Chad Krueger, Jacqueline Gremler.

- II. Public Comments to the Committee / General Subject Matter Discussion

None.

- III. Approval of December 11, 2022, Finance/Human Resources Committee Minutes

Motioned by Kevin Blake, second by Kendra Osness: all ayes, motion carried unanimously.

- IV. Finance

- A. Retirement Benefit for Teachers

Dr. Kelley Strike read and explained the retirement benefit for teachers from the teacher handbook.

There are estimated 26 remaining teachers eligible for the HRA contribution retirement benefit. If any adjustment would be made, it is recommended to add an incentive rather than change existing language. There was no recommendation to pursue changes or adding incentives at this time.

Maria Volpe left at 5:10 p.m.

- B. 2023-2024 Budget Preparation and Planning Update

The district continues to have meetings in preparation for budget planning and potential reductions. A list of potential reductions will be prepared for the February committee meeting.

C. Budget Monthly Review

Budget Calendar and Monthly Budget Review was provided.

D. Revisions to Policy 6222

Dr. Kelley Strike presented a replacement policy to the current budget preparation policy. It is based on a Neola template. It does not state the requirement of a structurally balanced budget that the previous policy had.

Motioned by Kevin Blake, Second by Kendra Osness to forward to the full board to replace policy 6222 with policy 6220; all ayes, motion carried unanimously.

E. Background Checks for Volunteers

Discussed costs in running background checks.

Shannon adding a line to letter of denial.

Policy 4120.09 Volunteer Policy

Policy 4121 Criminal History Record Check V. Human Resources

V. Human Resources

A. Personnel Report - Standing Agenda Item

VI. Items for Next Meeting

Budget Planning for 23-24

Handbook Updates

Administrator Contracts

VII. Adjournment

Motioned by Kendra Osness, second by Kevin Blake to adjourn; all ayes, motion carried unanimously.